

**YARMOUTH-ARGYLE
DISTRICT PLANNING COMMISSION MEETING
FEBRUARY 6, 2019
ARGYLE ADMINISTRATION BUILDING, TUSKET, NS**

Present: Councillor Loren Cushing (DPC Chairman), Councillor Kathy Bourque, Councillor Lucien LeBlanc, Director of Finance MOY, Greg Shay, CAO MOA Alain Muise, Municipal Clerk Eilidh Canning

1. Call to Order

The meeting was called to order at 2:31 p.m. by Chairman Loren Cushing.

2. Approval of Agenda

It is moved by Councillor Lucien LeBlanc and seconded by Kathy Bourque to approve the agenda as circulated.

Motion Carried

3. Approval of Minutes of November 6, 2017

It is moved by Lucien LeBlanc and seconded by Kathy Bourque to approve the minutes of the District Planning Commission meeting of November 6, 2017.

Motion Carried

4. Business Arising from the Minutes

DPC dissolution recommended to the Councils and to provide options for design of an intermunicipal agreement for planning services laid out by the CAOs to initiate the conversation within the respective Councils.

5. Review and approval of Financial Statements as reviewed by Grant Thornton

The draft March 31, 2018 DPC Financial Statements were received from Grant Thornton on October 18, 2018 for review. There was discussion on the Financial Statements concerning how it was simply a review engagement by Grant Thornton as opposed to an audit. CAO Muise advised the DPC members that a dissolution will likely mean the budget reviewed today will be split 50/50 between the Municipality of Argyle and the Municipality of Yarmouth. CAO Muise also advised DPC members that the dissolution of the DPC is the job of the council, and a copy of the motion to dissolve is needed from each council in order to complete the dissolution process with the Municipality's legal counsel.

Moved by Lucien LeBlanc and seconded by Kathy Bourque to approve the draft 2018-03-31 financial statements as presented by Grant Thornton.

Motion Carried

6. Other items

Greg Shay asked CAO Muisse if there will be a DPC budget for 2019/2020. CAO Muisse advised that administrative expenses, such as phone lines set up for the DPC have been shut down, so that will mean cost savings. Also, the professional fees that once existed no longer exist, so that too will mean cost savings.

7. Adjournment

Councillor Lucien LeBlanc moved the adjournment of the meeting at 2:41 p.m.

Date Approved: _____

DPC Chairman: _____