

Facilitated Discussion: Consolidation

Municipality of the District of Argyle, Municipality of the District of Yarmouth, Town of Yarmouth

{Insert Date}

Draft Agenda

- 1. Welcome and Introduction** – Facilitator
 - Elected Officials
 - Chief Administrative Officers
 - Department of Municipal Affairs and Housing
- 2. Round Table Introductions** - All
 - Name, Municipal Unit
- 3. Goals of the Meeting** – Facilitated Exercise
 - Identify Questions, Desired Outcomes, Assumptions, and Expectation of participants
- 4. Background** - Facilitator
- 5. Motivation for Cooperation** - Participants
 - Sustainability, Shared Services, Economic Development, Planning, Infrastructure, etc.
- 6. Overview of Process** – Facilitator or DMAH
 - Initiated by Interested Municipalities / Joint Motion
 - Consolidation via Special Legislation (Bill No. 55)
 - Roles and Responsibilities: Mayor/Warden, Councils, CAOs, Staff, Public, DMAH, Transition Committee
- 7. Case Studies and Lessons Learned** – Facilitated Discussion
 - Bridgetown and Annapolis County
 - Windsor and West Hants
 - Governance and Services, Taxation, Communication, Employment Assurance, Electoral Structure, Identity
- 8. Revisit Goals of the Meeting** – Facilitated Discussion
- 9. Next Steps**
 - Structure of Future Conversations and Guiding Principles
 - Future Meeting Schedule
- 10. Adjournment**