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February 24, 2020

To: Nova Scotia Municipal Chief Administrative Officers

Re: Information Sharing Agreement with Elections Nova Scotia

Dear Sir/Madam:

Please find for your review the attached Information Sharing Agreement in accordance with the Nova Scotia Elections Act and the Municipal Elections Act. This replaces the previously signed data sharing agreement, due to expire on April 1st, 2020.

Each municipality choosing to use the provincial List of Electors for their municipal preliminary list of electors in any of the upcoming general or special municipal elections, must first enter into an agreement with the Chief Electoral Officer that sets out the conditions for sharing information and data with the municipality, maintaining the security and privacy of personal information contained therein, and the methodology and timing for providing back to Elections Nova Scotia (ENS) all changes and additions to the municipal final list of electors.

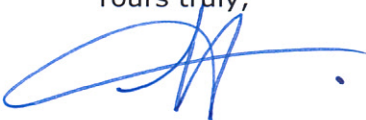
The agreement must be executed before ENS can respond to any request for the List of Electors after April 1, 2020.

Please print and sign the attached agreement and send a scanned copy via email to Kristina.Moore@novascotia.ca at Elections Nova Scotia. We will return the same, signed by the Chief Electoral Officer, to the email we have on file for your municipality.

As per this agreement, whenever the municipality requires an extract of the provincial List of Electors for its election event, a written and signed request for the List of Electors must be submitted to the Director of Information Systems and Technology at Elections Nova Scotia, via email (Linda.Fares@novascotia.ca) or mail.

We look forward to working with you soon.

Yours truly,



Linda Fares
Director, Information Systems and Technology
Elections Nova Scotia
(902) 424-0848
Linda.Fares@novascotia.ca