

Municipality of the District of Argyle - Clerk Report

Date of meeting	Topic	Action Item/Motion	Status	Tasked to	Comments
13-Sep-22	Boundary Review	"It is moved by Deputy Warden Nicole Albright and seconded by Councillor Calvin d'Entremont to approve the options for approval for public engagement for 7 councillors and 9 councillors as presented."	Complete	Alain & team	Staff is reaching out to community groups and organizations to do a presentation regarding the Boundary Review. An open house will take place again and surveys are being handed out in paper copies and online.
13-Sep-22	CAT Ferry	"It is moved by Councillor Calvin d'Entremont, seconded by Councillor Kathy Bourque to the premier, cc MLA Colton LeBlanc and Minister Masland regarding Argyle Council's concerns regarding the negative comments that were said in the media."	Complete	Alain	letter was included as business arising for info
13-Sep-22	Council vs COW Meeting	Consider 2 regular meetings, start to repeal the by-law, start 2 policies	Complete	Chantalle	Repeal of by-law has begun on October 11, 2022.
13-Sep-22	By-Law #30 - Tuskett Wastewater - First Reading	"It is moved by Councillor Calvin d'Entremont and seconded by Councillor Kathy Bourque to pass the first reading of the amended By-Law #30 - Tuskett Wastewater. Staff will advertise the first reading in the paper."	Complete	Chantalle	Published in the paper on Sept. 21
27-Sep-22	Article C49 - Investment Policy	"It is moved by Councillor Guy Surette and seconded by Councillor Ted Saulnier to approve the Investment Policy to send it to the Office of Municipal Affairs for approval."	Complete	Office of the CAO	To be reviewed with Marilynn Hay.
11-Oct-22	Cyber Security	"It is moved by Councillor Glenn Diggdon, and seconded by Deputy Warden Nicole Albright to authorize the CAO to spend up to \$10,000, exceeding our current approved budget, to engage Grant Thornton to lead an IT audit of our municipality for the 2022-2023 fiscal year."	Complete	Alain	Contract signed
11-Oct-22	Organizational Chart Amendments - Addition of Accounting Clerk	"It is moved by Councillor Guy Surette and seconded by Councillor Kathy Bourque to approve the classification of full-time accounting clerk, replacing the current part-time administrative assistant position"	Complete	Alain/Scott/Marsha	Ad to be completed by Marsha Job posted - closing November 2
11-Oct-22	By-Law #30 - Tuskett Wastewater	"It is moved by Deputy Warden Nicole Albright and seconded by Councillor Ted Saulnier to approve the second reading of the amended By-Law 30 - Tuskett Wastewater. Staff will advertise in the paper the passing of the by-law amendments."	Complete	Chantalle	Published on October 19, 2022 Staff to mail certified copy of by-law to minister
11-Oct-22	By-Law 25 - Repeal - Addition, First Reading (step one in repealing the council procedure by-law)	"It is moved by Councillor Guy Surette and seconded by Councillor Kathy Bourque to approve the first reading of the addition to by-law 35 - Repeal."	Complete	Chantalle	
11-Oct-22	Letter of Support - Multiple organizations	"It is moved by Councillor Calvin d'Entremont and seconded by Councillor Glenn Diggdon to provide a letter of support to la societe touristique bon temps" "It is moved by Councillor Glenn Diggdon and seconded by Councillor Guy Surette to provide a letter of support to the Pubnico Legion, Abrams River School House Society, and Village Friends"	Complete	Alain	
11-Oct-22	Service Exchange Survey	"It is moved by Deputy Warden Nicole Albright and seconded by Councillor Gordon Boudreau to approve the Service Exchange Survey answers as presented"	Complete	Alain	
11-Oct-22	Fall Grants to Organizations	"It is moved by Councillor Gordon Boudreau and seconded by Councillor Glenn Diggdon to approve the fall grants to organization as presented and to allow staff to divide the \$1100 remaining amongst Argyle organizations"	Complete	Chantalle	Cheques have been mailed.
11-Oct-22	Laurel Hills Cemetery	"It is moved by Councillor Kathy Bourque and seconded by Councillor Calvin d'Entremont to provide a District Community Grant of \$500 to the Laurel Hills Cemetery"	Ongoing	Chantalle	Chantalle to prepare letter for cheque.
11-Oct-22	Kings Lake Garbage	Discussed under fall grants to organizations, consider it elsewhere. Perhaps a policy to be developed	Complete	Alain	Policy amended to be approved, see 25 oct item
11-Oct-22	Organizational Chart - addition of names	Deputy CAO was asked by Council to provide names on the Organizational Chart with position titles.	Complete	Scott	
25-Oct-22	Alcohol Warning Labels - Letter of Support	It is moved by Councillor Guy Surette and seconded by Councillor Ted Saulnier to write a letter of support for Alcohol Warning Labels.	Complete	Office of the CAO	

25-Oct-22	Funding letters of support	Write a letter of support to the following groups: Patchwork pals, CAPEB, and le village	Complete	Office of the CAO	
25-Oct-22	Kings Lake Garbage	Resolution made. Provide Kings Lake Association with \$3500	Complete	Alain/Marsha	
25-Oct-22	Kings Lake Garbage	Resolution made. Amend By-Law #41 to add instruction on how association can apply for funding.	Complete	Alain	By-Law set for second reading with amendments.
25-Oct-22	Firefighter Recruitment	It is moved by Councillor Calvin d'Entremont and seconded by Councillor Glenn Diggdon to have staff invite the Fire Coordinator from Barrington to an Argyle Council Meeting to discuss the Fire Coordinator position.	Complete	Scott	Council and selective staff members to attend the AMFAA Meeting on December 8
25-Oct-22	Yarmouth Area Industrial Commission - Nominator	It is moved by Councillor Guy Surette and seconded by Councillor Richard Donaldson to accept the YAIC's ask to become a nominator for the Port Management Board.	Complete	Scott/Chantalle	
08-Nov-22	District Community Grant - Plymouth School	It is moved by Councillor Ted Saulnier and seconded by Councillor Gordon Boudreau to provide a District Community Grant in the amount of \$500 to the Plymouth School.	Complete		
08-Nov-22	LUB and MPS Changes	Approved first reading, schedule public hearing.	Step complete	Scott	
08-Nov-22	SAR Social Fund	It is moved by Councillor Glenn Diggdon and seconded by Councillor Kathy Bourque to approve a one-time funding request for the SAR Social Club in the amount of \$3000.	Complete		
08-Nov-22	Solar Project	It is moved by Councillor Kathy Bourque and seconded by Councillor Guy Surette to authorize the CAO to negotiate and sign an MOU with interested municipal partners to apply for a large scale solar project. The CAO will be allowed to negotiate up to 50% participating interest of the initial total cost of the project with municipal partners.	Completed	Alain	on January 18, 2023 agenda to approve
22-Nov-22	Council Procedural Policy	Create Appendix B - Adding and deleting agenda items	Complete	Chantalle	
22-Nov-22	By-Law 42 - Outdoor Light Pollution	It is moved by Councillor Glenn Diggdon and seconded by Councillor Calvin d'Entremont to advise staff to seek feedback from business owners regarding the Outdoor Light Pollution By-Law #42.	Ongoing	Alain	
22-Nov-22	Boundary Review	It is moved by Warden Danny Muise and seconded by Councillor Kathy Bourque to have staff prepare a recommendation to the Utility and Review Board that the Municipality of the District of Argyle continues to have 9 Councillors representing the Municipality with the amendments of the following districts:	Complete	Alain/Scott	Scott sent to UARB
		District 1 – Communities of East Kempt and Hubbard's Point would no longer be in this District, replaced with SAR, Rocco Point and Eel Brook.			
		District 4 – Community of Hubbard's Point would be added to the existing communities of Amirault's Hill, Sluice Point, and the Islands.			
		District 5 – Communities of SAR, Eel Brook and Rocco point eliminated, and replaced with East Kempt			
22-Nov-22	Draft Strategic Plan	It is moved by Councillor Kathy Bourque and seconded by Councillor Gordon Boudreau to proceed with the first draft of the strategic plan as presented by Staff.	Complete	Alain	Draft actions completed, to be reviewed internally
22-Nov-22	Request for tax interest write off	It is moved by Councillor Glenn Diggdon and seconded by Councillor Kathy Bourque to write off the interest on AAN # 01054619 for a total of \$245.67.	Complete	Finance	
13-Dec-22	Second Reading - MPS and LUB Amendments	All passed except Section 8.1 Large Scale Wind Turbine - Next steps are to post in paper and mail to the minister.	Complete	WSP/Scott	Sent to the Minister and the paper as applicable.

13-Dec-22	Second Reading - MPS and LUB Amendments	It is moved by Councillor Ted Saulnier and seconded by Councillor Gordon Boudreau to defer section 8.1 of the proposed amendments to the Land Use By-Law to the Regular Meeting in February to allow staff and advisors more time to prepare and consider the public comments received. Motion Carried. (8 in favour, 0 against)	Complete	WSP/Scott	
13-Dec-22	Community Funding Requests	It is moved by Deputy Warden Nicole Albright and seconded by Councillor Glenn Diggdon to direct staff to look at the way money is being dispersed and make categories and bring back to council. The categories to look at removing from the Grants to Organization process are: sponsorship, seniors, festivals, and capital investment projects.	Ongoing	Alain/Scott	
13-Dec-22	Community Funding Requests	It is moved by Councillor Gordon Boudreau seconded by Councillor Ted Saulnier approve the funding request for the Festival de Wedgeport in the amount of \$2109 + \$500 in kind.	Completed	Finance/CAO Office	Bleacher have been purchased and in Mun argyle Depot Feb/23
13-Dec-22	Article C49 - Council Procedural Policy	It is moved by Councillor Guy Surette and seconded by Councillor Ted Saulnier to approve the Council Procedural Policy with the following amendments: Define Councillor vs Staff Requests in Appendix B, Add "for decision" under order of business for Regular and Special Council Meetings. 1. Define councillor vs staff requests in appendix b 2. Add: for decision under order of business for regular and special council meetings. 3. Add a sentence under department head reports that indicate that verbal presentations shall be organized prior to the televised executive meeting, but the report shall be on televised council for questions and comments.	Ongoing	Office of the CAO	
13-Dec-22	Medical First Responders	It is moved by Councillor Glenn Diggdon and seconded by Councillor Guy Surette to write a letter to the MLA expressing concerns regarding the lack of ambulance services in the area and that Council feels the First Responders are being used due to this.	Complete	Office of the CAO	Mailed January 17, 2023
13-Dec-22	Argyle Emergency Fund	It is moved by Councillor Guy Surette and seconded by Councillor Gordon Boudreau to advise staff to look for funding to increase the Argyle Emergency Fund for the next February Regular Meeting.	Complete	Finance/Alain	Brought to Executive Meeting in January. Refer down
13-Dec-22	Article P34 - Employee Health and Dental Insurance	7-day notice. To be brought back to Regular Council in January	Complete	Chantalle to add to agenda January	
13-Dec-22	First reading of By-Law Amendments	All passed - By-Law 11, By-Law 27A, and By-Law 30	Complete	Chantalle	Published in Vanguard on January 11, 2023. To bring to Regular February Meeting
13-Dec-22	Timber Cup Sponsorship	It is moved by Councillor Guy Surette and seconded by Deputy Warden Nicole Albright to be a gold sponsor for the Timber Cup Sponsorship in the amount of \$500.	Complete	Chantalle/Finance	
13-Dec-22	CNOY Sponsorship	It is moved by Councillor Glenn Diggdon and seconded by Deputy Warden Nicole Albright to approve a sponsorship in the amount of \$500 for the Coldest Night of the Year.	Complete	Chantalle/Finance	
13-Dec-22	Fidelis House	Deferred until January Executive Meeting	Complete	Chantalle	
13-Dec-22	Highway 308 Sidewalk?	Councillor Surette raised a concern regarding the Highway 308 and lack of Sidewalk to amenities for Highschool Students	Complete		Was brought up at January meeting. Refer to AT Plan.

12-Jan-23	Asset Retirement Obligation Policy - Article C51	Passed	Complete	Chantalle	To be signed and sealed.
12-Jan-23	Repeal - Article C13 - Group Insurance and Medical Plan	Repealed	Complete	Chantalle	To be signed and sealed.
12-Jan-23	WREN LOC Quorum Requirements	It is moved by Councillor Guy Surette and seconded by Deputy Warden Nicole Albright to approve the WREN LOC Quorum Requirements as requested.	Complete		
12-Jan-23	Planting Trees in SWNS	It is moved by Councillor Boudreau and seconded by Councillor Donaldson to approve the request for the planting trees initiative.	Complete	Scott S	Letter sent.
12-Jan-23	Article P34 - Employee Health and Dental Insurance	It is moved by Councillor Richard Donaldson and seconded by Deputy Warden Nicole Albright to approve the Employee Medical and Dental Benefits Policy as presented.	Completed'	Chantalle	To be passed and staff advise
12-Jan-23	District Community Grant - Papillons and Pissenlits	It is moved by Councillor Glenn Diggdon and seconded by Councillor Richard Donaldson to provide Papillons et Pissenlits with a District Community Grant in the amount of \$500.	Complete	Chantalle/Finance	Cheque to be issued
12-Jan-23	Waste Check - Blue Bags	Have Scott M share it. Maybe have Waste Check come do learning sessions?	Complete	Scott M to begin sharing content	Content has begun getting shared on social media.
13-Jan-23	Club Social des Iles	Councillor Surette received Club Social des Iles correspondence. They have been approved as a comfort centre. They received a grant of \$17,000 for a new generator from the province. They ended up needing \$2500 more than they originally planned. Councillor Surette would like to see this on the next meeting.	Complete		Brought to Executive Meeting in January.
31-Jan-23	Argyle Emergency Fund	It is moved by Councillor Glenn Diggdon and seconded by Councillor Guy Surette to transfer \$4000 from the Community Litter Clean Up Program to the Argyle Emergency Fund for the period ending March 31, 2023.	Complete	Finance	
31-Jan-23	Argyle Emergency Fund	It is moved by Councillor Kathy Bourque and seconded by Councillor Ted Saulnier to have staff present a policy for the Argyle Emergency Fund by April 30, 2023.	Complete	Office of the CAO	
31-Jan-23	Club Social des Iles - Funding Request	It is moved by Councillor Richard Donaldson and seconded by Councillor Guy Surette to provide the Club Social des Iles with \$2,000 in funding in the 2023-2024 fiscal year.	Complete	Finance and Alain	
31-Jan-23	District Community Grant Request - TVSC	It is moved by Councillor Guy Surette and seconded by Councillor Kathy Bourque to provide the Twin Village Social Club with a \$500 District Community Grant.	Complete	Chantalle and Finance	
31-Jan-23	District Community Grant Request - Sluice Pt Betterment	It is moved by Councillor Guy Surette and seconded by Councillor Richard Donaldson to provide the Sluice Point Betterment Committee with a District Community Grant in the amount of \$500.	Complete	Chantalle and Finance	
31-Jan-23	District Community Grant - Le Village	It is moved by Councillor Calvin d'Entremont and seconded by Councillor Glenn Diggdon to provide Le Village Historique Acadien de la Nouvelle-Ecosse with a District Community Grant in the amount of \$500.	Complete	Chantalle and Finance	
31-Jan-23	District Community Grant - Abrams River SchoolHouse	It is moved by Councillor Richard Donaldson and seconded by Councillor Calvin d'Entremont to provide the Abram's River School House Society with a \$500 District Community Grant.	Complete	Chantalle and Finance	
31-Jan-23	Radiothon Sponsorship	It is moved by Councillor Guy Surette and seconded by Councillor Richard Donaldson to provide the hospital Radiothon Sponsorship in the amount of \$1000.	Complete	Chantalle and Finance	
31-Jan-23	Argyle Volunteer Banquet	Councillor Bourque requested to have this item brought to the next meeting.	Completed	Chantalle	To add to February Regular - On the Feb 9 Agenda
31-Jan-23	By-Law 41 Amendments - The Maintenance and Improvement of Private Roads	It is moved by Councillor Gordon Boudreau and seconded by Councillor Ted Saulnier to approve the first reading of By-Law 41 – The Maintenance and Improvement of Private Roads.	Completed	Chantalle	Published in Vanguard Febraury 22, 2023- brought to March Regular for passing.
09-Feb-23	By-Law 11 - Animals, By-Law 27A - Solid Waste, By-Law 30 - Tuske	All passed	Complete	Chantalle	Published in Vanguard on March 8, 2023
09-Feb-23	Letter of Support - Extended Producer Responsibility	It is moved by Councillor Glenn Diggdon and seconded by Councillor Gordon Boudreau to send a letter of support for Extended Producer responsibility Concept to the Honorable Tim Halman, Minister of Environment and Climate Change.	Complete	Chantalle	To get Wardens signature and mail.

09-Feb-23	Four-Day Work Week Pilot Project	It is moved by Councillor Glenn Diggdon and seconded by Councillor Ted Saulnier to approve the continuation of the 4 day work week.	Complete		Scott to let Staff know it was approved permanently.
09-Feb-23	Argyle Volunteer Banquet	After much discussion, it is moved by Councillor Richard Donaldson and seconded by Councillor Kathy Bourque to approve honoring one volunteer by virtual ceremony (Option 2).	Complete		
23-Feb-23	Wind Farm Recommendations	It is moved by Councillor Guy Surette and seconded by Councillor Richard Donaldson to accept the PAC's recommendations and give first reading to option 2 as outlined in the planners report requiring a reduced separation distance of 300 m for Seasonal Dwellings and Camps; and to have staff proceed with the advertising and scheduling of a public hearing.	Complete	Scott S and WSP	To be passed at April 13.
23-Feb-23	7-Day Notice - Article C16 - Low Income Property Tax	Staff to look at thresholds.	Complete	Alain	Action by Alain to look at the Threshold amounts
23-Feb-23	Fidelis House	It is moved by and seconded by to have staff reply to the Fidelis House advising them of the Grants to Organization process.	Ongoing		
23-Feb-23	Fire Services Review	It is moved by and seconded by to authorize staff to commence the review of current firefighting services in Argyle and provide multiyear recommendations and actions for both the municipality and the fire departments, with a deadline for the report of March 31, 2024.	Ongoing	Alain	
23-Feb-23	Request for Relief of Taxes	It is moved by and seconded by to relieve the taxes on AAN # 10782597 in the amount of \$540.22.	Complete	Finance	
23-Feb-23	District Community Grant - Wedgeport Nature Trail	It is moved by Councillor Gordon Boudreau and seconded by Councillor Richard Donaldson to provide the Wedgeport Nature Trail Committee with a District Community Grant of \$500.	Complete		Letters written
23-Feb-23	District Community Grant - Plymouth Hall	It is moved by Councillor Ted Saulnier and seconded by Councillor Kathy Bourque to provide the Plymouth Hall with a District Community Grant in the amount of \$500.	Complete		Letters written
09-Mar-23	Rescind Article C45 - COVID 19 Policy	7 day notice. To be brought to March Executive	Complete	Chantalle	Chantalle to add
09-Mar-23	Rescind and to be Replace - Article P9 - Eliminate Conflict	7-day notice. To be brought to March Executive. Needs to be replaced	Complete	Scott	Being replaced with Nepotism
09-Mar-23	Low Income Tax Exemption	It is moved by Councillor Glenn Diggdon and seconded by Councillor Calvin d'Entremont to approve the changes to Article C16 – Low Income Property Tax Exemption.	Complete	Finance/Chantalle	Finance to implement, Chantalle to get signatures on policy.
09-Mar-23	Clare/Argyle Tourism Project	It is moved by Councillor Kathy Bourque and seconded by Councillor Calvin d'Entremont that Council supports the partnership between the Municipality of Argyle and the Municipality of Clare for the Clare/Argyle Acadian Tourism Projects with a financial contribution of \$15,000 per project, for a total of \$30,000, divided amongst the next two fiscal years. (2023-2024, 2024-2025)	Complete	Scott	
09-Mar-23	By-Law 41 - The Maintenance and Improvements of Private Road	It is moved by Councillor Richard Donaldson and seconded by Councillor Guy Surette to approve the second reading of By-Law 41 – The Maintenance and Improvement of Private Road.	Complete	Chantalle	To be published in the March 22 issue
09-Mar-23	Strategic Action Plan Items	It is moved by Councillor Richard Donaldson and seconded by Councillor Ted Saulnier that the action items associated with the Strategic plan (2023-28) be approved as presented, and that the CAO finalize the plan for Council, staff and the public	Complete	Alain	
09-Mar-23	Policing Priorities	It is moved by Councillor Guy Surette and seconded by Councillor Calvin d'Entremont to have the CAO submit the policing priorities as presented.	Complete	Alain	
09-Mar-23	District Community Grant Request - Le Nouveaux Horizon de la Barronie	It is moved by Councillor Glenn Diggdon and seconded by Councillor Calvin d'Entremont to approve a \$500 District Community Grant for le Nouveaux Horizon de la Barronie.	Complete	Chantalle/Finance	

30-Mar-23	Second Reading - LUB Amendments re: Wind Development	It is MOVED by Warden Danny Muise and SECONDED by Councillor Kathy Bourque to defer the second reading of the Land Use By-Law Amendments regarding wind energy development until the next meeting to allow time for public comments, as the public hearing was unable to be livestreamed due to technical difficulties.	Complete	Chantalle	To add to next agenda on April 12.
30-Mar-23	7-Day Notice - Article P40 - Nepotism	7-day notice. To be brought to Regular in April	Complete	Chantalle	
30-Mar-23	7-Day Notice - Repeal - Covid 19 Financing Policy, C&D Landfill, Tent Rental	7-Day notice to be brought to Regular in April.	Complete	Chantalle	
30-Mar-23	Nakile Home for Special Care Exemption/Exemption of Taxes for Non-Profits	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to add Nakile Home for Special Care to The Municipality of Argyle's Charitable Organization By-Law Exemption Schedule A list, and taxed at a capped amount of \$25,000 plus the Fire Department Area Rate.	Complete	Finance	
30-Mar-23	Repeal - Article C45 - COVID 19 Policy	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Ted Saulnier to Repeal Article C45 – COVID 19 Policy.	Complete	Chantalle/Scott	Chantalle to put in Repeal Binder - Scott S to advise staff it was repealed
30-Mar-23	Transfer Request from Operating Reserve	It is MOVED by Councillor Guy Surette and SECONDED by Warden Danny Muise to authorize the Director of Finance to borrow up to \$800,000 (non interest bearing) from the operating reserve to the operating fund with full repayment by August 15, 2023.	Complete	Marsha	
30-Mar-23	Veterans Banners	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to support the Veterans Banners Program and that the cost be budgeted in the 2023-2024 fiscal year budget for an additional 5 banners per district.	Complete	Scott	
30-Mar-23	Letter of Thanks to Rebecca Rose, Community Navigator	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Calvin d'Entremont to have staff write a letter of thanks to Rebecca Rose, the former Community Navigator, as she has resigned from her position.	Complete	Alain?	
30-Mar-23	District Community Grants: St. Joseph Church, Harbour Authority of Dennis Point, Pubnico Point Trail Association, Hubbards Point Community Centre, Seal Island Okd Baptist Meeting Place Society, and Societe Bon Temps d'Argyle	Moved and seconded, passed. To be issued	Complete	Chantalle/Finance	
30-Mar-23	Fire Services Capital Grant Request - Lake Vaughan Fire Dept	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to defer this item until budget deliberations.	Complete		Council to give \$10,000 for 5 years totalling \$50,000.
30-Mar-23	Nova Scotia Music Week	It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Glenn Diggdon to provide YASTA with \$10,000 for Nova Scotia Music Week for the 2023-2024 fiscal year budget.	Complete	Finance	To be budgeted in the 2023-2024 fiscal year
13-Apr-23	Appointment of Auditors	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Ted Saulnier to approve the firm of Grant Thornton LLP as auditors for the Municipality of the District of Argyle for the 2023-2024 fiscal year.	Complete	Council	
13-Apr-23	Appointment of Solicitors	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Ted Saulnier to approve the Firm d'Entremont Boudreau as Solicitors for the Municipality of the District of Argyle for the fiscal year 2023-2024. It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Calvin d'Entremont to approve the firm Cox & Palmer as subcontracted solicitors for specialized services for the Municipality of the District of Argyle for the fiscal year 2023-2024.	Complete	Council	
13-Apr-23	Appointment of Officers	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to approve the enclosed list of appointments of officers for the Municipality of the District of Argyle for the fiscal year 2023-2024.	Complete	Council	
13-Apr-23	Membership to NSFM and FCM	It is MOVED by Councillor Ted Saulnier and SECONDED by Deputy Warden Nicole Albright to approve Council's membership to NSFM and FCM for the fiscal year 2023-2024.	Complete	Council	

13-Apr-23	7-day notice - Article C22 - Fees and Penalties	7-day notice. To be returned at April Exec.		Chantalle	
13-Apr-23	7-day notice - Article P28 - Substance Abuse	7-day notice. To be returned at April Exec.		Chantalle	
13-Apr-23	Second Reading - LUB Amendments re: Wind Development	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Kathy Bourque to give second reading and approve the proposed Land Use By-Law amendments to facilitate wind development as outlined in the provisions associated with Option 2.		Scott/WSP	Scott to advise WSP.
13-Apr-23	REPEAL - Article C28 - COVID 19 Property Tax Financing Policy	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Gordon Boudreau to approve the repeal of Article C28 – COVID 19 Property Tax Financing Policy.	Complete	Chantalle	Chantalle to get new signatures and get IT to remove from website.
13-Apr-23	REPEAL - Article C10 - Tent Rental Policy	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Calvin d'Entremont to approve the repeal of Article C10 – Tent Rental Policy.	Complete	Chantalle	Chantalle to get new signatures and get IT to remove from website.
13-Apr-23	REPEAL - Article C20 - C&D Landfill	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to approve the repeal of Article C20 – C&D Landfill.	Complete	Chantalle	Chantalle to get new signatures and get IT to remove from website.
13-Apr-23	Article P40 - Nepotism	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to defer the Nepotism Policy to allow staff time to do research and clarify sections regarding the CAO hiring family members.	Ongoing	Alain/HR	
13-Apr-23	Mariners Centre Ownership	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Calvin d'Entremont to approve the Intermunicipal Agreement for the Mariners Centre, as presented. It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Kathy Bourque to approve the Purchase and Sale Agreement for the Mariners Centre, as presented. It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Ted Saulnier to approve the Project Charter for the Mariners Centre Expansion, as presented. It is MOVED by Councillor Guy Surette and SECONDED by Deputy Warden Nicole Albright to approve the Development Agreement for the Mariners Centre, as presented.	Complete	Council	
27-Apr-23	First Reading - Proposed Land Use By-Law Amendment and Development Agreement for Sawmill	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Gordon Boudreau for Council to: -Give first reading and consider approval of proposed amendment to the Land Use By-Law to permit sawmills by development agreement in the Village Zone; -Give notice of motion to consider approval of the proposed development agreement to permit a sawmill at 345 Gray Road (PID 90339359) -Authorize Staff to schedule a public hearing held concurrently for the proposed Land Use By-Law amendment and development agreement.	Ongoing	WSP/Scott	
27-Apr-23	Article C22 – Fees and Penalties	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Guy Surette to approve the Fees and Penalties Policy	Complete	Chantalle	Chantalle to get signatures and have IT update website
27-Apr-23	Article P28 - Substance Abuse	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to approve the Substance Abuse Policy as presented.	Complete	Scott	Scott to advise staff of new policy in place. Chantalle to get signatures on, update drive and binder.
27-Apr-23	Relief of Taxes - AAN # 08489793	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Ted Saulnier to approve a relief of taxes on AAN # 08489793 in the amount of \$323.88.	Complete	Finance	
27-Apr-23	Task Force Letter Signed	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Glenn Diggdon to support the YIAC's request to form a "Task Force", with the mandate to seeking out long term, stable financial support from the federal and provincial governments.	Complete	Chantalle	Prepare letter for sending
11-May-23	Grants to Organizations Spring 2023	It is MOVED by Councillor Guy Surette and SECONDED by Deputy Warden Nicole Albright to approve the grant allocations as presented for the Spring 2023 edition.	Ongoing	Chantalle/Finance	Chantalle to prepare letters, cheques to be issued by finance, ad to be published in the paper

11-May-23	Sea Kayak Symposium	It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Glenn Diggdon to approve an extraordinary grant in the amount of \$5,000 to the Sea Kayak Symposium.	Ongoing	Finance/Chantalle	Finance to issue cheque. Chantalle to prepare letter
11-May-23	Rotary Ribfest - Sponsorship	It is MOVED by Councillor Gordon Boudreau and SECONDED by Deputy Warden Nicole Albright to approve a sponsorship to the Yarmouth Rotary Ribfest in the amount of \$2,500.	Ongoing	Finance/Chantalle	Finance to issue cheque. Chantalle to prepare letter
11-May-23	Rails to Trails	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to approve a financial contribution in the amount of \$150 per km of trails in the Municipality of Argyle for a total of \$7,050 for the 2023-2024 fiscal year.	Ongoing	Finance/Chantalle	Finance to issue cheque. Chantalle to prepare letter
11-May-23	Community Hall Grants	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Guy Surette to table the West Pubnico Legion's ask of \$10,000 and to approve the Plymouth Hall's ask of \$10,000 and the Hubbard's Point Community Centre in the amount of \$8481.50 under the condition that the West Pubnico Legion will be eligible for a 10,000 grant in the Spring 2024.	Ongoing	Finance/Chantalle	
11-May-23	Argyle Emergency Fund	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Calvin d'Entremont to provide various social aid organizations in the Municipality of Argyle with a financial contribution of \$4,000 over 5 years for a total amount of \$20,000.	Ongoing	Finance/Chantalle	Chantalle to bring policy for repeal at next meeting. Finance to prepare cheque
11-May-23	Fire Services Capital Grant Request - Lake Vaughan Fire Dept	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Guy Surette to approve a \$50,000 contribution to the Lake Vaughan Fire Department, being \$10,000 per year for 5 years beginning in the 2023-2024 fiscal year and ending in the 2027-2028 fiscal year.	Ongoing	Finance	
11-May-23	Financial Approvals until March 31, 2023	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to accept the financial report until March 31, 2023.	Complete	Finance	
11-May-23	Fire Operating Budget	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to approve the Fire Operating Budget for the 2023-2024 fiscal year as presented.	Complete	Finance	
11-May-23	Sewer Budgets 2023-2024	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to establish the following rates for the 2023-2024 fiscal year: - An operating rate of \$440.00 per equivalent unit for the West Pubnico Sewer Charge. - An operating rate of \$210.00 per equivalent unit and a capital rate of \$550.98 per equivalent unit for the Wedgeport Sewer Charge. - An operating rate of \$345.00 per equivalent unit and the capital rate of \$223.66 per equivalent unit for the Tuskent Sewer Charge.	Complete	Finance	
11-May-23	East Pubnico Utility Water Charge	It is MOVED by Councillor Kathy Bourque and SECONDED by Deputy Warden Nicole Albright to establish the following rates for the East Pubnico Water Utility for the 2023-2024 fiscal year: - Middle East Pubnico = \$3768.26 plus \$4.00 per 1,000 imperial gallons. - Lower East Pubnico = \$700.23 for a 1.5-inch pipe plus \$2.36 per 1,000 imperial gallons. - Lower East Pubnico = \$1119.72 for a 2-inch pipe plus \$2.36 per 1,000 imperial gallons	Complete	Finance	
11-May-23	Fire Area Rates	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Calvin d'Entremont to approve the fire area rates set out by the fire departments as presented for fiscal year 2023-2024.	Complete	Finance	

11-May-23	Interest Rate/Date on Overdue Accounts	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the interest rate of 13% per annum on overdue accounts and that the current year's property taxes be payable and due by July 31st, 2023, and the interest will accrue after that date.	Complete	Finance	
11-May-23	Transfer Surplus to Capital Reserve	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Ted Saulnier to transfer \$250,000 of the 2022-2023 operating surplus be transferred to the Capital Reserve for a total transfer to the Capital Reserve of \$300,000 for the 22-23 fiscal year.	Complete	Finance	
11-May-23	Residential and Commercial Rates 2023-2024	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Gordon Boudreau to approve the tax rates at \$1.11 for Residential and Resource, and \$2.29 for Commercial for the Fiscal year 2023-2024.	Complete	Finance	
11-May-23	Operating Fund Budget 2023-2024	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Kathy Bourque to approve the operating fund budget for the 2023-2024 fiscal year with the correction of the overall budget number due to the reduction of the Community Hall Grants for this fiscal year. The amount Council is approving for the Operating Fund Budget for 2023-2024 is \$10,627,093.	Complete	Finance	
11-May-23	Operating Reserve 2023-2024	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Calvin d'Entremont to approve the operating reserve as amended.	Complete	Finance	
11-May-23	Capital Budget 2023-2024	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Kathy Bourque to approve the Capital Budget for the 2023-2024 fiscal year as presented.	Complete	Finance	
25-May-23	First Reading - Development Agreement for 30 Spinney Rd.	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque for Council to: - Give first reading of the Development Agreement to permit a warehouse, self-storage facility, and/or carpentry shop at 30 Spinney Road (PID# 90055278), as set out in Attachment A in the Planners Report. - Authorize staff to schedule a public hearing for the proposed development agreement.	Ongoing	Chantalle/Scott/WSP -Public Hearing June 29	To be advertised in the paper
25-May-23	7-Day Notice - Article C40 - Emergency Fund	7-day notice passed.	Complete	Chantalle	add to next agenda
25-May-23	CMA Quilt	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Calvin d'Entremont to approve the Patchwork Pals request to have the quilt that was crafted for the CMA 2024 at the Municipal Administration Building, permanently.	Complete	Scott contacted Carol Leblanc to advise it was approved to house the CMA Quilts in the new office May 30/23	Scott to let Patchwork pals know we approved it? Done SWS
25-May-23	J-Class Roads Agreement	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Ted Saulnier that the Warden and the Chief Administrative Officer be authorized to sign the Cost Share Agreement No. 2023-003.	Complete	Chantalle to prepare for signature	
25-May-23	Article C22 - Fees and Penalties	It is MOVED by Councillor Guy Surette and SECONDED by Warden Danny Muise to approve Article C22 – Fees and Penalties as presented.	Complete		
25-May-23	Seal Island Lighthouse	It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Glenn Diggdon to write a letter of support for the Seal Island Lighthouse to the Federal Government stating how important the preservation of this federal heritage building, historical site is to the community. It is part of the heritage of Nova Scotia	Complete	Scott Drafted a letter May 30 Emailed June 7 to Sonia)	
08-Jun-23	Land Use By-Law Amendments relating to the DA for E. Kempt	It is MOVED by Councillor Guy Surette and SECONDED by Deputy Warden Nicole Albright to approve the LUB Amendments as presented.	Complete	chantalle advertised in paper	
08-Jun-23	REPEAL - Article C40 - Emergency Fund	It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Kathy Bourque to repeal Article C40 Emergency Fund.	Complete		
08-Jun-23	District Community Grant - Club Social des Iles	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Gordon Boudreau to approve a \$500 District Community Grant for Club Social des Iles.	Complete		

08-Jun-23	Drought	Deputy Warden brought up the topic of Drought. Would like to have it on the agenda next time.	Complete		
29-Jun-23	Public Hearing - DA for 30 Spinney Road	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Kathy Bourque to enter into a development agreement with 30 Spinney Road to permit warehouse, self-storage, and carpentry shop uses.	Completed		
29-Jun-23	Water Lending Program	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Guy Surette to increase the maximum lending amount from \$15,000 to \$22,500 effective July 1, 2023, and that the total amount available to lend be increased from \$500,000 to \$750,000.	Complete	Finance	
29-Jun-23	Summer Meetings	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Glenn Diggdon to adjourn the regular and executive council meetings for the months of July and August and schedule one special meeting on August 1 to consider Development Agreements in the area.	Complete		
29-Jun-23	Low Carbon Community Grant Application	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Calvin d'Entremont to authorize staff to spend up to \$25,000 to do a feasibility study in the municipality should the grant application be approved.	Complete	Scott	Submitted to Province
29-Jun-23	First Reading of DA - 111 Head of Roberts Island Road	It is MOVED by Warden Danny Muise and SECONDED by Councillor Glenn Diggdon to: - Give first reading of the Development Agreement to permit a consider the proposed development agreement, as set out in Attachment A of the planners report, to allow the existing buildings to be used for an oyster grading operation and storage facilities at 111 Head of Roberts Island Road (PID 90311440) and; - Authorize staff to schedule a public hearing.	Complete		
29-Jun-23	Introduction of Bill to amend Accord Acts	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to have staff write a letter responding to the organization requesting further information and if they have considered the fishing industry.			
29-Jun-23	District Community Grants	For Plymouth Cemetery, Le Club des Acadien Senior de Wedgeport, Argyle Historic Church Building, and West Pubnico Athletic Association			
30-Aug-23	First Reading: By-Law 40 - Regional Emergency Management	It is MOVED by Councillor Ted Saulnier and SECONDED by Deputy Warden Nicole Albright to approve first reading of by-law 40 – Regional Emergency Management amendments as presented.		Chantalle	to be advertised in the paper and brought back up for second reading.
30-Aug-23	Various Support Letters for New Horizons Grant	Twin Village, Tourism Committee for Historic Chapel, Ladies Auxiliary of West Pubnico Fire Dept., Comite des ainees et eaies de la region d'argyle.	Complete	Scott	
30-Aug-23	New Members for MC Boards	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Councillor Glenn Diggdon to appoint Councillor Guy Surette to the Mariners Centre Management Board as the Municipality of Argyle's additional representative. It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Guy Surette to appoint Councillor Gordon Boudreau to the Mariners Centre Nominating Committee as one of the Municipality of Argyle's representatives.	Complete	Chantalle	Letter sent to CEO and Chair of MC Board.
30-Aug-32	Play-On! Letter of Support	It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Kathy Bourque to provide a letter of support to Play On! supporting their application to host an event in Yarmouth.	Complete	Scott	Letter sent.
30-Aug-23	Wedgeport and Distric Area Rate Confirmation	It is MOVED by Councillor Gordon Boudreau and SECONDED by Councillor Ted Saulnier to approve the rate of seven-cents per \$100 of assessment for the Wedgeport and District Fire Protection Association. This shall be collected over 6 years beginning in June 2023.	Complete	Finance	

30-Aug-23	Service Exchange	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Guy Surette to endorse all recommendations but one proposed by the Province of NS and NSFM as proposed in the shared services proposed agreement and encourage provincial approval at the fall sitting of legislature. Further, we will request additional clarity of purpose and application of the local road recommendations prior to endorsement.	Complete		
30-Aug-23	Joint Recreational Asset	It is MOVED by councillor Guy Surette and SECONDED by Deputy Warden Nicole Albright that council contributes 1/3 share with the Municipality and the Town of Yarmouth to a \$550,000 recreation facility, as negotiated.			
14-Sep-23	J-Class Subdivision Road Submission	Council decided not to submit anything this year.	Complete		
14-Sep-23	Road Safety Concerns - From Highway 103-5176 Hwy 3	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Glenn Diggdon that staff install the speed radar sign between Highway 103 and 5176 Highway 3 in Argyle.		Operations	What is the status of this? CN
14-Sep-23	Sale of Excess Land	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Kathy Bourque to allow staff to engage a local, independent realtor to recommend a price, listing, and sale of surplus land to be lead by said independent realtor.			What is the status of this? CN
14-Sep-23	Article P41 - Education Sponsorship Policy	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Kathy Bourque to approve Article P41 – Education Sponsorship Policy as presented.	Complete		
14-Sep-23	New Horizons Grants - Letters of Support	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Calvin d'Entremont to provide a letter of support for the New Horizons Grant Application to the following organizations: Plymouth Hall, Musée Acadien de Pubnico, Surettes Island Social Club, East Pubnico Seniors Club, and Glenwood Hall	Complete	Scott S	
14-Sep-23	IWK Integrated Youth Services Letter of Support	It is MOVED by Councillor Kathy Bourque and SECONDED by Deputy Warden Nicole Albright to provide a letter of support for the IWK Integrated Youth Services.	Complete	Scott S.	
14-Sep-23	Support Letter - Acadian Day Funding	It is MOVED by Deputy Warden Nicole Albright and SECONDED by Gordon Boudreau to approve a letter of support for Acadian Day Funding.	Complete	Scott S.	
14-Sep-23	District Community Grants - Summer Requests	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Kathy Bourque to provide a District Community Grant in the amount of \$500 to the following organizations: Pubnico Light Monument Society, Bay of Fundy Sea Kayak Symposium, Wedgeport Legion Branch 155, Festival Acadien de Wedgeport, Club des Audacieux de Quinan.	Complete	Chantalle	
14-Sep-23	East Pubnico Water Tank	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Calvin d'Entremont to instruct staff to continue negotiations on the East Pubnico Water Tank Item.			
28-Sep-23	Article P5A - Employee Definition	It is MOVED by Councillor Kathy Bourque and SECONDED by Warden Danny Muise to approve Article P5A - Employee Definition.	Ongoing.		Scott to send to staff.
28-Sep-23	Article P3 - Sick Leave	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Ted Saulnier to approve Article P3 – Sick Leave.	Ongoing.		Scott to send to staff.
28-Sep-23	Article C11 - Procurement Policy	It is MOVED by Councillor Guy Surette and SECONDED by Councillor Kathy Bourque to approve Article C11 - Procurement Policy.	Complete.		
28-Sep-23	Joint Police Advisory Commission Terms of Reference	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Gordon Boudreau to approve the Joint Police Advisory Commission Terms of Reference as presented.	Complete		Chantalle sent to Jenny.
28-Sep-23	REMO Communication	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Ted Saulnier to bring REMO communication and the concern for communities being cut off in an emergency to the next REMO Executive Meeting.	Complete		Will be in the new REMO Hazard Assessment Plan.

28-Sep-23	Cellphone Service in the Municipality	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Glenn Diggdon to write a letter to the Government and Cellphone Providers asking what they are going to do about the cell phone coverage, and what has happened to the service that there once was.	Ongoing		
12-Oct-23	Article P8 - Holidays	7-day notice.	Complete		Return at Executive in Oct.
12-Oct-23	Article P12 - Leave for Blood Donation	7-day notice.	Complete		Return at Executive in Oct.
12-Oct-23	Grants to Organizations Fall 2023	Approved in the amount of \$1450.	Complete		Issue cheques.
12-Oct-23	Traffic Speed - Highway 334, Plymouth	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Calvin d'Entremont to write a letter to the Department of Public Works to evaluate the passing lane in the school zone at the Plymouth School.	Ongoing		
12-Oct-23	Traffic Speed - Highway 334, Plymouth	It is MOVED by Councillor Ted Saulnier and SECONDED by Councillor Richard Donaldson to have the representative of the Joint Police Advisory Committee raise this issue to the RCMP.	Ongoing	Kathy or Gordon	
12-Oct-23	Service Exchange Survey	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Guy Surette to send a letter to the committee that worked on the Service Exchange Survey.	Complete		
12-Oct-23	District Community Grant - Immaculate Conception Cemetery	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to provide a District Community Grant in the amount of \$500 to the Immaculate Conception Cemetery.	Complete		
26-Oct-23	Tusket Treatment Plant Expansion	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Guy Surette to approve the addition of the Expansion of the Tusket Sewer Treatment Plant to the Capital Investment Plan.			
26-Oct-23	Article P8 - Holidays	It is MOVED by Councillor Richard Donaldson and SECONDED by Councillor Kathy Bourque to approve the amendments to Article P8 – Holidays Policy as presented.	Complete		
26-Oct-23	Article P12 - Leave for Blood Donation	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Guy Surette to approve the amendments to Article P12 – Leave for Blood Donation Policy as presented.	Complete		
26-Oct-23	Joint Police Advisory Commission Community Rep	It is MOVED by Councillor Kathy Bourque and SECONDED by Councillor Glenn Diggdon to appoint Janine Muise as the Municipality of Argyle's community representative on the Joint Police Advisory Commission.	Ongoing		Chantalle advised Jenny Porter. Janine to be appointed at the next JPAC.
26-Oct-23	Short Term Accommodation By-Law Request	It is MOVED by Councillor Calvin d'Entremont and SECONDED by Councillor Ted Saulnier to direct staff to prepare a Short-Term Accommodation By-Law.	Ongoing		
26-Oct-23	District Community Grant Request - West Side Improvement Society	It is MOVED by Councillor Glenn Diggdon and SECONDED by Councillor Calvin d'Entremont to provide a District Community Grant in the amount of \$500 to the West Side Improvement Society.	Complete		